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## **Board of Directors Meeting**

### **MINUTES**

**Friday, October 18, 2024 (9:30 AM)**

Government Chambers at Government Plaza  
505 Travis St., Shreveport, LA 71101

#### **Members' Present**

Mr. Bruce Blanton – Webster Parish  
Mr. Eric England – Port of Caddo-Bossier  
Mayor Tom Arceneaux – City of Shreveport  
Mrs. Erica Bryant – Caddo Parish

#### **Members Absent**

Mayor Tommy Chandler, Chair – City of Bossier City  
Mr. Michael Norton–DeSoto Parish  
Mr. Butch Ford, Vice Chair – Bossier Parish

#### **Others Present**

Mr. Kent Rogers – NLCOG  
Mr. Chris Petro – NLCOG  
Mrs. Savannah Williams – NLCOG  
Mr. Adam Driskill - NLCOG  
Mrs. Rita Arnold – NLCOG  
Mrs. Heidi Stewart – NLCOG

### **Call to Order**

Mayor Arceneaux called the meeting to order. He stated that we generally have an invocation, roll call and a pledge at the beginning of the meeting. Mayor Arceneaux said that he was going to lead us in prayer and Mr. Rogers to lead us in the pledge. He asked if those that cared to join them to please stand. Mayor Arceneaux began the invocation followed by Mr. Rogers leading us in the Pledge of Allegiance. Mayor Arceneaux asked Mr. Rogers to begin a roll call. Mr. Rogers called roll. A quorum was present.

### **Public Comments**

Mr. Rogers stated there were no public comments.

## **Financial**

### **1. Louisiana Compliance Questionnaire**

Mr. Rogers said that the first thing that was sent over and included in their packets was the Louisiana Compliance Questionnaire for the audit report. It's the standard compliance questionnaire of what they have to do in terms of laws and what they have to follow. The questionnaire is included in their packets.

Mayor Arceneaux asked if there were any further questions. Having none, Mayor Arceneaux entertained a motion to Approve the Louisiana Compliance Questionnaire. Mr. Blanton motioned, and Mr. England seconded. Mayor Arceneaux called for questions or comments. Having none, the chair called for a vote and the motion passed.

### **2. Health Insurance Rate Adjustment**

Mr. Rogers said that they received their rate adjustments from Blue Cross Blue Shield for calendar year 2025. Based on the rates, six months of 2024 Calendar Year, our 2025 Fiscal Year begins in July 2024, so after totaling those up we are off around eighty-eight dollars and fourteen cents. We may have other adjustments to make for our dental, but we can factor in eighty-eight dollars.

Mayor Arceneaux asked if there were any further questions. Having none, Mayor Arceneaux entertained a motion to Approve the Blue Cross Blue Shield Health Insurance Rate Adjustments and direct the Executive Director to make any budget changes necessary. Mrs. Bryant motioned, and Mr. England seconded. Mayor Arceneaux called for questions or comments. Having none, the chair called for a vote and the motion passed.

### **3. Quarterly Financial Report – July 01, 2024 – September 30, 2024**

Mr. Rogers said the next item was the Quarterly Financial Report. The first page is the Revenue from July 01, 2024, through September 30, 2024. The top portion of those being federal funds, their PL funds that come in from the Federal Highways, Federal Transit and the Regional Safety Coalition. It includes other and contractual. Mr. Rogers said that some people may ask why Shreveport and Bossier City are missing from the General Local. Part of that has to do with the billing. The parishes tend to pay their total up front where the two cities split their payments.

The second part is the expenditures, and they do have a couple of larger ones that come up front. Some of that being the insurance, dues and publications and things of that nature. On the balance sheet, they're still maintaining one point three to one point five.

Mayor Arceneaux asked if there were any further questions. Having none, Mayor Arceneaux entertained a motion to Approve the Louisiana Compliance Questionnaire. Mr. England motioned, and Mr. Blanton seconded. Mayor Arceneaux called for questions or comments. Having none, the chair called for a vote and the motion passed.

## **Legal Report**

Mr. Rogers stated there was no legal report.

## **Approval of Minutes**

The next item on the agenda was for approval of the minutes from the August 16, 2024, meeting.

Mayor Arceneaux called for a motion to Approve the Minutes as provided. Mr. Blanton motioned, and Mrs. Bryant seconded. All approved and motion was passed.

## **Announcements**

Mayor Arceneaux reminded everyone that the next regularly scheduled meeting for the Board of Directors will be on Friday, November 15, 2024.

## **Adjourn**

With no remaining agenda items, Mayor Arceneaux entertained a motion to adjourn. Mrs. Bryant was the first to motion, and Mr. Blanton seconded. The meeting was adjourned.

A handwritten signature in black ink that reads "J. Kent Rogers". The signature is written in a cursive, flowing style with a long horizontal line extending from the end of the name.

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J. Kent Rogers, Secretary